

To program participants:

Thanks for your participation in the session “Working with a board—How to get your directors engaged” at the 2019 PRLA DMO Retreat.

The following documents are included in the conference materials link from PRLA

- 1) Board Governance or Board Development Committee Job Description
- 2) Board member job description
- 3) Board Resource Evaluation Matrix (the third worksheet provides instructions on how to edit the document to create skills and experience relevant to your organization. You need to follow these in order to keep the formulas in the right places.
- 4) Annual Checklist for Board and Staff
- 5) Board Candidate document
- 6) Sample written board recruitment process
- 7) Ground rules for meetings – you can adapt for your organization
- 8) Summary of the Standards for Excellence Educational Resource Packets – these are free to PANO members and \$15 per packet for others

**Link:**

- For a complete copy of the Standards for Excellence Ethics and Accountability Code as well as other free resources – go to <http://www.pano.org/Standards-For-Excellence/Educational-Resources/>.

I would be doing a disservice to PANO if I didn't mention the following 😊. If anyone is interested in PANO membership, email me at [tosj@pano.org](mailto:tosj@pano.org) and I can send the 25% membership discount application.

Let me know if you need other resources – I have collected many over the years!

Do whatever you can to keep that board engaged!!!

Tish

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